

**SHEPHERD OF THE VALLEY LUTHERAN CHURCH**  
**12650 JOHNNY CAKE RIDGE ROAD, APPLE VALLEY, MN 55124**  
**Minutes of Church Council Meeting**  
**Date: 7/17/2025**  
**On-Site Community Room**

**Attendees:**

Paul Moyer, President  
Merilu Narum, Vice President (via Zoom)  
Dick Rank, Treasurer  
Carleen Melin, Secretary\*  
Amber Kocemba (absent)  
Melissa Tapper  
Kelsey Young\*

Pastor Rob Carlson (absent)  
Pastor Peter Harrits\*  
Robin Robinson  
Shirl Alojado (absent)  
Melissa Taphorn (absent)  
Jennifer Davidson\*  
\*denotes non-voting member

Centered in the love of God in Jesus;

**Call to Order:** President Paul Moyer called the meeting to order at 6:32 PM. Acknowledged last meeting of the fiscal year, work done and outgoing Council members.

**Sanctuary Audio-Visual Presentation and Proposal:** Omar Reyes presented the proposed option for the projector in the sanctuary. Council was provided renderings to show what the replacement will look like in the space as well as cost information. Dick Rank moved to approve the proposal for the sanctuary AV project as presented by Omar Reyes. Melissa Tapper seconded the motion, and the council voted unanimously, 5-0, to approve the proposal for the sanctuary AV project.

**Ministry and Leadership Teams Reports:** VBS week 1 is completed. Attendance was slightly down from last year. About 25% of attendees are 4/5 year olds. Word of mouth was a big driver for attendance. Sensory additions have been very well received and heavily used. HR & Properties have not met in July. Finance has been busy budget planning. Equity did not meet in July. Pride welcome weekend happened in June.

**Secretary's Report:** The council reviewed the minutes to the June 19, 2025 Council Meeting. Dick Rank moved to approve the secretary's report of the Church Council meeting of June 19, 2025. Robin Robinson seconded the motion, and the council voted unanimously, 5-0, to approve the minutes of the June 19, 2025 Church Council meeting.

**Finance Report:** Dick Rank provided an overview of the June financials, reported exceeded June year prior by \$46K. \$146K (8.5%) ahead of year prior. Lowest month of expenses. Down \$12K year to date, budgeted to be behind by \$15K. Robin Robinson moved to approve the June finance reports. Melissa Tapper seconded the motion, and the council voted unanimously, 5-0, to approve the June finance reports.

Dick Rank presented the 2025-2026 budget. A recommendation to approve the budget was made by Robin Robinson. Melissa Tapper seconded the motion, and the council voted unanimously, 5-0, to recommend approval of the budget. Budget will be presented to congregation at Congregational Meeting in September.

**Call Process Update:** An update on the call process was provided by Paul Moyer.

**Nominations:** Carolyn Sampson was presented for Benevolence. Melissa Tapper moved to approve Carolyn Sampson for Benevolence. Dick Rank seconded the motion and the council voted unanimously, 5-0, to approve Carolyn Sampson for Benevolence.

**New Business:** Nothing to report.

**Adjourn:** Dick Rank moved to adjourn the meeting at 8:13 PM. Melissa Tapper seconded the motion. The council voted unanimously, 5-0, to approve the motion to adjourn.

Respectfully submitted,  
Carleen Melin, Church Council Secretary

**Next Council Meeting:**

**August 21, 2025 at 6:00 PM, Council & Leadership Teams Kick Off**

**September 14, 2025 at noon, Congregational Meeting**

**September 18, 2025 at 6:30 PM, in-person, Community Room**

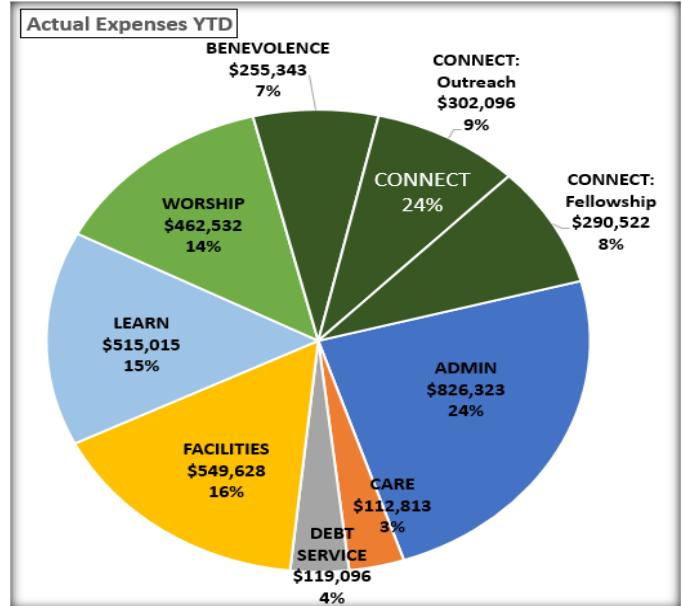
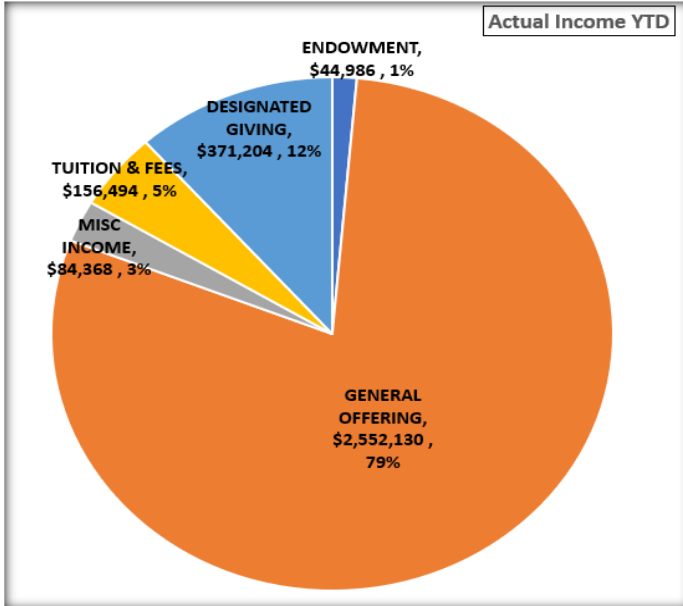
# Shepherd of the Valley Lutheran Church

Financial Summary for Church Council

For the 12 months ending July 31, 2025

This Month					General Fund					Year to Date				
Actual	Prior Year	Variance	Budget	Variance		Actual	Prior Year	Variance	Budget	Variance		Actual	Prior Year	Variance
\$179,538	\$152,395	\$27,143	\$182,500	(\$2,962)	Income	\$2,636,498	\$2,439,384	\$197,115	\$2,803,235	(\$166,737)		\$2,636,498	\$2,439,384	\$197,115
\$1,800	\$1,620	\$180	\$1,000	\$800	Tuition/Fees	\$156,494	\$141,903	\$14,591	\$156,460	\$34		\$156,494	\$141,903	\$14,591
\$252,412	\$225,252	(\$27,160)	\$225,270	(\$27,142)	Expenses	\$2,876,702	\$2,670,352	(\$206,349)	\$3,153,010	\$276,308		\$2,876,702	\$2,670,352	(\$206,349)
(\$71,074)	(\$71,237)	\$163	(\$41,770)	(\$29,304)	Net	(\$83,709)	(\$89,066)	\$5,356	(\$193,315)	\$109,606		(\$83,709)	(\$89,066)	\$5,356

## Income & Expenses (all funds) - actual YTD



## Key Metrics

	Close of 7/31/2024	Close of 7/31/2025	YTD Increase (Decrease)	Minimum Balance	Above/(Below) Minimum
<b>Total Fund Balances</b>					
Designated	\$333,040	\$159,757	(\$173,284)	N/A	
Endowment	\$292,552	\$325,358	\$32,806	N/A	
General	\$759,147	\$690,569	(\$68,578)	\$472,000	\$218,569
<b>TOTAL</b>	<b>\$1,384,740</b>	<b>\$1,175,684</b>	<b>(\$209,056)</b>	<b>\$472,000</b>	<b>\$218,569</b>
Months of Cash (general fund)		2.63			
	Balance on 7/31/2024	Balance end of Prior Month	Current Balance 7/31/2025	Monthly Incr/(Decr)	YTD Incr/(Decr)
<b>Key Assets &amp; Liabilities</b>					
Cash (incl. Endowment)	\$1,384,740	\$1,288,319	\$1,175,684	(\$112,636)	(\$209,056)
Investments (Vanguard)	\$292,552	\$320,540	\$325,358	\$4,819	\$32,806
Current Liabilities	\$8,098	\$12,597	\$23,229	\$10,632	\$15,131
Mortgage Balance	\$619,447	\$543,693	\$536,716	(\$6,976)	(\$82,731)
-Mortgage to be paid off fall of 2030-					
<b>Current Liabilities Detail</b>					
Accounts Payable	\$0	\$0	\$0	\$0	
FSA/VLI/Vision/Cobra	(\$30)	(\$40)	\$9	\$49	
Prepaid Income	\$8,128	\$12,637	\$23,220	\$10,583	
<b>TOTAL</b>	<b>\$8,098</b>	<b>\$12,597</b>	<b>\$23,229</b>		